



# MIT GROUP OF INSTITUTIONS (MITGI)

No. : MITGI/IQAC-Min/013

Date : 15/01/2021

## MINUTES OF MEETING OF IQAC COMMITTEE HELD ON 6<sup>th</sup> JANUARY, 2021 AT 03:30 P.M. IN THE AS&H MEETING & SEMINAR ROOM (Room No. A-206)

The following members were present in the meeting:-

- |     |                        |   |                                 |
|-----|------------------------|---|---------------------------------|
| 1.  | Prof. (Dr.) Rohit Garg | - | Director, MIT                   |
| 2.  | Sri. Sudhir Gupta      | - | Trustee                         |
| 1.  | Prof. (Dr.) V. Singh   | - | DOSW                            |
| 2.  | Dr. Kshitij Shinghal   | - | Dean Academics & HOD, E&C Engg  |
| 3.  | Dr. Manish Saxena      | - | HOD, AS&H                       |
| 4.  | Dr. Somesh Kumar       | - | HOD CS & Engg.                  |
| 5.  | Dr. Rajul Misra        | - | HOD, Electrical Engg            |
| 6.  | Dr. Munish Chhabra     | - | HOD Mechanical Engg             |
| 7.  | Mr. Ankur Bansal       | - | HOD Civil Engg & Incharge NPTEL |
| 8.  | Dr. Deepti Gupta       | - | Associate Professor, AS&H       |
| 9.  | Mr. Ritesh Srivastava  | - | Head TP & CA ( Special Invitee) |
| 10. | Mr. S.N. Shukla        | - | Registrar                       |
| 11. | Mr. Subhash Babu       | - | Parent                          |
| 12. | Dr. Animesh Agarwal    | - | Coordinator-IQAC                |

**Item No. 1** Minutes of the last meeting held on 21<sup>st</sup> October 2020 were confirmed.

**Item No. 2** Action taken on the minutes of IQAC meeting held on 21<sup>st</sup> October 2020 were reported and noted.

### **Item No. 3 Discussion on Academic Excellence**

Suggestions made in the meeting of Hon'ble Trustees with Director, MIT and all faculty members held on 2<sup>nd</sup> January, 2021 regarding academic excellence were informed to all and it was suggested to follow these parameters strictly so that we may achieve our goal. These parameters are:-

- (1) As University End Semester examinations are proposed after one and half months, it is suggested that all faculty members should put their efforts in such a way that at least two students from each branch and year (I/II/III and IV) should come among top 10 students in the University ranking.
- (2) 50% students in each branch/year should secure at least 65% marks in the coming University examination and balance 50% students must clear the examination.
- (3) Minimum two research papers, one in reputed journal and one in conference in a year are essential for all faculty members.

- (4) All faculty members are advised to categorize their students on their own as fast, medium and slow learner without informing them and put efforts to improve them accordingly so that their result in university examination may improve as desired.
- (5) Counsellors will monitor overall performance of fast learner in all subjects and also check their progress regularly in consultation with respective subject teacher.
- (6) Faculty members are advised to take their classes well prepared about the subject and topic so that students may be benefitted and the interest of the students in attending classes may also increase.
- (7) Department should arrange visiting professors from institutes of national repute like IITs, NITs.
- (8) Faculty members are also advised to know the choice of the students in which direction he wants to go and motivate him/her to achieve his/her goal accordingly.
- (9) Students desiring placement must attend PDP classes without fail and they have to follow all the guidelines of the Institute. Faculty members are advised to motivate students to attend PDP classes. Students interested to go for higher students must prepare for GATE exam.
- (10) Students should be provided training in special courses/skill based courses to get placement in higher package (more than 15 lac) companies.
- (11) Faculty members must visit industries regularly to improve Industry-Institute interaction.
- (12) If a student is not performing well, it must be reported to HOD and the Director after each C.T. and special attention be provided to him/her.
- (13) It is suggested that at least 09 guest lectures in each branch/year may be organized in a semester in the following pattern:-

<b>Area</b>	<b>No. of guest lectures</b>
From Industry	03
From Alumni	03
From Academia	03

Under the prevailing circumstances these guest lectures can be easily planned on time.

- (14) Department will promote students to work on innovative projects which are required by industry and are economical viable should be assigned to students from 2<sup>nd</sup> year onwards.
- (15) A team be constituted to conduct academic audit. This team will work on the given guidelines and will submit its report to Director after audit of the department in each semester.
- (16) Policy of scholarship to be framed to attract meritorious students.

**Item No. 4 Training of students for placement drives**

- a) As informed by Head TP & CA to the members, placement drive of Wipro will start from mid of January 2021.
- b) Soft skill classes for I<sup>st</sup> year will be started by Skill Cloud by current week.

Suggestions made in the meeting of Hon'ble Trustees with Director, MIT and all faculty members held on 2<sup>nd</sup> January, 21 regarding Training & Placement is as under:-

Training & Placement Department should enhance following activities in coordination with respective departments.

- (i) Training of students
- (ii) Industrial Projects
- (iii) Industrial visits
- (iv) Industrial Tie ups
- (v) Industrial Expert Lectures
- (vi) Placement in higher package companies (more than 15 Lac)

**Item No. 5 Other matters**

Following points were discussed and suggested:-

- a) Efforts should be made to increase industry institute interaction.
- b) Training of faculty members in industry. This training may be done at the time of semester ends. T.A., D.A. and accommodation expenses of faculty members going for industrial training may be borne by the Institute.
- c) Faculty members going for training in an industry must gather the information about new skills and innovations which may enhance the employability of our students in that industry. It will help us to train our students accordingly.

- d) A question bank must be made for our final year students for their placement purpose at the earliest so that they prepare themselves for written test as well as for their interviews.

The meeting ended with thanks to the chair.

Coordinator, IQAC

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**Copy to :-**

- 1) All Concerned
- 2) All Trustees
- 3) PA To Director for file