



MORADABAD INSTITUTE OF TECHNOLOGY, MORADABAD

No. : MIT/IQAC-min/006

Date : 17.08.2019

MINUTES OF MEETING OF IQAC COMMITTEE HELD ON 14th AUGUST, 2019 AT 03:00 P.M. IN THE AS&H MEETING & SEMINAR ROOM (Room No. A-206)

The following members were present in the meeting:-

1.	Prof. (Dr) Rohit Garg	-	Director, MIT
2.	Sri Sudhir Gupta	-	Trustee
3.	Prof (Dr) V. Singh	-	DOSW
4.	Dr. Nitin Agarwal	-	Dean Academic
5.	Dr Rajul Mishra	-	Head EED
6.	Dr Munish Chhabra	-	Head MED
7.	Dr. Kshitij Singhal	-	HOD ECD
8.	Mr. Saqib Qadeer	-	HOD CED
9.	Dr. Somesh Kumar	-	HOD CSD
10.	Dr Manish Saxena	-	HOD AS&H
11.	Mr. S.N. Shukla	-	Registrar
12.	Sri Subhash Babu	-	Parent
13.	Dr Animesh Agarwal	-	Coordinator, IQAC

Item No. 1 Minutes of the last meeting held on 3rd April 2019 were confirmed.

Item No. 2 Action taken on the minutes of IQAC Committee meeting held on 3rd April 2019 were reported and noted with the following observation:-

a) Gym has been shifted on the first floor, Boys Hostel and it is functional.

Item No. 3 Ph.D. Registration of M.Tech faculty member.

It is discussed and unanimously recommended the following:-

a) At the time of appointment, we may give a deadline to the candidate to register in Ph.D. within three years of his joining the Institute and he/she will have to complete his Ph.D. in next four years.

b) Existing faculty members who have not yet registered to pursue their Ph.D. so far, may be given one year time i.e. upto 30th June, 2020 failing which his/her entitlement for leave (as per existing bylaws) except CL will be withheld. Further, if he/she fails to register for pursuing Ph.D. in the next year i.e. till June 2021, his/her services may be terminated.

Item No.4 Criteria for Ph.D. registration in Private University.

It is discussed and unanimously suggested that besides the existing Institute rules for eligible University to be registered for pursuing Ph.D. programme, private Universities with valid NIRF ranking may also be considered.

Item No.5 Improvement of attendance in Academic and PDP classes.

It is discussed and an attendance monitoring system is suggested as under:-

- a) Faculty members are advised to take lectures/tutorials with full preparation.
- b) Counselors/mentors/OCs are advised to motivate students to attend classes regularly.
- c) Faculty members are advised to leave their class only when the faculty of the next lecture arrives in the class.
- d) HODs are advised to monitor the attendance of students minutely and take remedial measures to minimize the absenteeism. They should call the parents of defaulter students and maintain a record of it.

Item No.6 Industrial Visit and Expert/Guest Lectures in each Department.

It is discussed and HODs are advised to give their suggestions to organize the industrial visit so that a policy decision may be taken in the next meeting. HODs are advised to arrange more number of Guest Lectures per semester as per the existing policy.

Item No.7 Preparation for applying NBA and NAAC accreditation.

It is discussed and informed by the respective coordinators that the preparation work is in progress and we will be in position to apply for NBA and NAAC accreditation in this semester.

Item No.8 Result target for faculty and students.

It is discussed and suggested that all faculty members should be informed through their HODs that target of 90% result is to be kept in mind and all possible efforts are to be put to achieve the same.

Item No.9 UTKARSH-2020 and fresher party.

It is discussed and suggested that **UTKRSH** programme may be organized in 2020 with the approval of the Management. It is also discussed that fresher party may be organized before 7th September, 2019.

Item No. 10 The following point is also discussed in the meeting.

- a) Admission process for Academic Session 2020-21 is to be started. All HODs are advised to discuss the matter with their faculty members and give their valuable suggestion in the next meeting so that admission policy for session 2020-21 may be finalized and process may be started accordingly.

The meeting ended with a vote of thanks to the Chair.

Coordinator, IQAC

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Copy to :-

- 1) All Concerned
- 2) All Trustees
- 3) PA To Director for file