



## MORADABAD INSTITUTE OF TECHNOLOGY, MORADABAD

No. : MIT/IQAC-min/003

Date : 11.12.2018

### MINUTES OF MEETING OF IQAC COMMITTEE HELD ON 19<sup>th</sup> NOVEMBER, 2018 AT 04:00 P.M. IN THE AS&H MEETING & SEMINAR ROOM (Room No. A-206)

The following members were present in the meeting:-

- |     |                      |   |                           |
|-----|----------------------|---|---------------------------|
| 1.  | Prof. (Dr) B.P.Singh | - | Director, MIT             |
| 2.  | Sri Sudhir Gupta     | - | Trustee                   |
| 3.  | Prof ( Dr) V. Singh  | - | DOSW                      |
| 4.  | Dr Rajul Mishra      | - | Head EED                  |
| 5.  | Dr Munish Chhabra    | - | Head MED                  |
| 6.  | Dr. Kshitij Singhal  | - | HOD ECD                   |
| 7.  | Prof. A. Ghosh       | - | HOD CED                   |
| 8.  | Dr. Rakesh Ahuja     | - | HOD CSD                   |
| 9.  | Dr Manish Saxena     | - | HOD AS&H                  |
| 10. | Dr. Nitin Agarwal    | - | Controller of Examination |
| 11. | Mr. S.N. Shukla      | - | Registrar                 |
| 12. | Sri Subhash Babu     | - | Parent                    |
| 13. | Dr Animesh Agarwal   | - | Coordinator, IQAC         |

**Item No. 1** Minutes of the last meeting held on 29<sup>th</sup> August 2018 were confirmed.

**Item No. 2** Action taken on the minutes of IQAC Committee meeting held on 29<sup>th</sup> August 2018 were reported and noted with the following observation:-

a) **R&D Activity/NPTEL/MOU/Research Publication/Video Lectures**

The above activities are under process keeping in view the requirements of NBA accreditation.

b) **NBA/NIRF**

(i) Documentation is under process as per requirement of NBA in CS and ME department.

(ii) NIRF ranking application has been filled online.

c) **Requirement of bus facility from Kashipur/Noorpur in the next Session 2019-20**

As it is proposed to start bus facility from Kashipur and Noorpur, we have sought willingness of the existing students through Directors of other three colleges/HODs and the proposal will be submitted within due course of time accordingly.

**Item No. 3      Honorarium policy for faculty members getting grant from different agencies in R&D, Consultancy and other funded projects.**

It is discussed and following is suggested to be awarded to deserving faculty members:-

- (i)      Appreciation certificate
- (ii)     Shawl

The above may be awarded during 15<sup>th</sup> August/26<sup>th</sup> January celebrations.

**Item No. 4      Honorarium policy for students getting prizes outside MITGI in any academic/non-academic events.**

It is discussed and suggested as under:-

Winners may be given cash prize in the following manner:-

<b>3<sup>rd</sup> prize winner</b>	<b>2<sup>nd</sup> prize winner</b>	<b>1<sup>st</sup> prize winner</b>
Rs. 1,000/-	Rs. 1,500/-	Rs. 2,000/-

**Item No. 5      IEEE conference (Inter-disciplinary) CSE & ME department**

We have got a proposal from Department of Computer Science & Engineering to organize an IEEE conference in the next Academic Session 2019-20. The detailed proposal along with estimated budget to conduct the above conference amounting to Rs. 4,78,761.68 is attached herewith.

**Item No. 6      Honorarium policy for non-teaching staff members for outstanding contribution.**

It is discussed and following is suggested to be awarded to deserving non-teaching staff:-

- (i)      Appreciation certificate
- (ii)     Shawl

The above may be awarded during 15<sup>th</sup> August/26<sup>th</sup> January celebrations.

**Item No. 7      Any other matter.**

- 1)      Dr. Nitin Agarwal, Professor, Department of Mechanical Engineering suggested that faculty members should submit collaborative research projects in collaboration with faculties of IIT, NIT and other reputed engineering institutes and projects can be submitted to different schemes of AICTE, DST etc.

The meeting ended with a vote of thanks to the Chair.

Coordinator, IQAC

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**Copy to :-**

- 1) All Concerned
- 2) All Trustees
- 3) PA To Director for file