MIT GROUP OF INSTITUTIONS (MITGI)

No. : MIT/IQAC-Min/010   Date : 26/6/2020

MINUTES OF MEETING OF IQAC COMMITTEE MEETING HELD ON 19th JUNE, 2020 AT 03:00 P.M. IN THE AS&H MEETING & SEMINAR ROOM (Room No. A-206)

The following members were present in the meeting:-

1.	Prof. (Dr.) Rohit Garg	-	Director, MIT
2.	Sri Sudhir Gupta	-	Trustee
3.	Prof. (Dr) V. Singh	-	DOSW
4.	Dr. Manish Saxena	-	HOD AS&H
5.	Dr. Somesh Kumar	-	HOD CS & Engg.
6.	Dr. Rajul Misra	-	HOD, Electrical Engg
7.	Dr. Kshitij Singhal	-	HOD, EC&Engg
8.	Dr. Munish Chhabra	-	HOD Mechanical Engg
9.	Dr Deepti Gupta	-	Associate Professor
10.	Mr Ankur Kumar Bansal	-	Assistant Professor Head CE
11.	Mr. S.N. Shukla	-	Registrar
12.	Mr Subhash Babu	-	Parent
13.	Dr. Animesh Agarwal	-	Coordinator, IQAC

Item No.1   Minutes of the last meeting held on 19th February 2020 were confirmed.

Item No.2   Action taken on the minutes of IQAC meeting held on 19th February, 2020 were reported and noted with the following observation:-

(i)   **Analysis of Feedback from faculty and students**

As regular classes have been suspended after 14th March, 2020 onwards due to COVID-19 pandemic, it is discussed and suggested that online feedback on a prescribed format may be taken from the students.

(ii)   Approval process of new course.

We have already obtained approval from AICTE for the current Academic Session 2021 with the addition/change of the course/programme/ intake.

a)   New branch of B.Tech Computer Science & Engineering in Artificial Intelligence & Machine Learning with an intake of 30 seats.

b)   New specialization in B.Voc i.e. Graphics and Multimedia in place of Production Technology with an intake of 30 seats.

c)   Surrendered 30 seats of MBA programme in MIT-082

d)   B.Voc. in Interior Design with an intake of 30 seats in MET FOA.

(iii) Status of NAAC

Online application has been filed. Replies of queries have been submitted online along with relevant attachments.

Status of NBA

Institute will apply for NBA in the department of Mechanical Engineering, and Computer Science & Engineering. Preparation of NBA report is in progress and all the departments will complete it before the end of September 2020.

Item No.3:   Academic Planning of Odd Semester 2020-21.

a) Academic activities of the Even Semester 2019-20 are completed. Sessional Marks have been compiled and uploaded on AKTU portal.

b) All HODs are suggested to work out the load for the session 2020-21. Also plan for conduction of classes, mode of teaching, conduction of practicals, examinations etc in the session 2020-21 in view of the current pandemic situation.

Item No.4   Placement status during 2019-20.

Placement status during 2019-20 as provided by Head T.P. & CA is as under:-

Our students have been placed in 30 companies. The maximum package is 12 LPA and the minimum package is 1.8 LPA.

Sr. No.	Name of Branch/Course	No. of students placed
1.	Civil Engineering	10
2.	Computer Science & Engineering	157
3.	Electronics & Communication Engg	30
4.	Electrical Engineering	03
5.	Electrical & Electronics Engg.	01
6.	Mechanical Engineering	16
7.	MBA	30
8.	B. Pharm	04
	TOTAL	**251**

Item No.5   Status of research papers from each faculty during COVID-19.

It was communicated to all the faculty members through their HODs to prepare at least one research paper during lockdown period. It is discussed and suggested that a office memo is to be given to those faculty members who have not yet done anything in research and publication area during lockdown period.

Item No.6   **To discuss the amendment in the AICTE Model Curriculum 2018-19 in view of the AKTU circular No. AKTU/Dean/UG/2020/403 dated 12.06.2020.**

University has introduced some new courses in the new curriculum following the AICTE model curriculum. Therefore, it is suggested that all HODs should go through the amendment in the Model Curriculum and inform whether the curriculum will be covered by the existing faculty members or not.

Item No. 7   **Other matters.**

1.   All HODs are suggested to distribute the load for the next semester as soon as the University provides the 3rd year evaluation scheme according to the AICTE model curriculum.

2.   All HODs are suggested to inform their students about online training during semester break. HODs and faculty members should provide all possible help to their students in this regard.

The meeting ended with thanks to the chair.

Coordinator, IQAC

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Copy to :-
1) All Concerned
2) All Trustees
3) PA To Director for file