



# MIT GROUP OF INSTITUTIONS (MITGI)

No. : MIT/IQAC-Min/009

Date : 24/02/2020

## MINUTES OF MEETING OF IQAC COMMITTEE MEETING HELD ON 19<sup>th</sup> FEBRUARY, 2020 AT 03:00 P.M. IN THE AS&H MEETING & SEMINAR ROOM (Room No. A-206)

The following members were present in the meeting:-

1. Prof. (Dr.) Rohit Garg - Director, MIT
2. Sri Sudhir Gupta - Trustee
3. Prof. (Dr) V. Singh - DOSW
4. Dr. Manish Saxena - HOD AS&H
5. Dr. Somesh Kumar - HOD CS & Engg.
6. Dr. Rajul Misra - HOD, Electrical Engg
7. Dr. Kshitij Singhal - HOD, EC&Engg
8. Dr. Munish Chhabra - HOD Mechanical Engg
9. Dr Deepti Gupta - Associate Professor
10. Mr Ankur Kumar Bansal - Assistant Professor & Head CE
11. Mr. S.N. Shukla - Registrar
12. Mr. Subhash Babu - Parent
13. Dr. Animesh Agarwal - Coordinator, IQAC

**Item No. 1** Minutes of the last meeting held on 27<sup>th</sup> November 2019 were confirmed.

**Item No. 2** Action taken on the minutes of IQAC meeting held on 27<sup>th</sup> November 2019 were reported .

### **Item No. 3 Analysis of Feedback from faculty and students**

It is informed in the meeting that Students Feedback Forms have been collected in all the departments. All HODs are advised to send their student's feedback analysis report to Director Office.

It is also suggested that before second Class Test, Students Feedback Forms are to be filled up by each department.

### **Items No.4 Details of faculty members attended FDP/STC**

Sr.	Department	No. of Faculty member
1.	Applied Sciences & Humanities	12
2.	Civil Engineering	08
3.	Computer Science & Engg	24
4.	Electronics & Communication Engg	13
5.	Electrical Engineering	11
6.	Mechanical Engineering	19

**Item No. 5      Details of faculty members registered in NPTEL course**

<b>Department/Subject</b>	<b>No. of faculty members registered for NPTEL course (Jan-Apr 2020)</b>
Management	6
Chemistry	3
Civil Engineering	6
Computer Science & Engg.	27
Electronics & Communication Engg.	5
Electronics Engg.	2
English	3
Mathematics	2
Mechanical Engineering	21
Physics	4
Others	3
<b>Total</b>	<b>82</b>

**Item No. 6      Approval process of new Course, recommendation of each department.**

It is discussed and following recommendations are suggested for the academic session 2020-21:-

- (i) As in the current academic session less number of students are admitted in Civil Engineering than last year, so 30 seats of Civil Engineering may be reduced. 30 seats of B.Tech Computer Science & Engineering in Artificial Intelligence and Machine Learning may be introduced in lieu of it.
- (ii) 30 seats of MBA (082) is proposed to be reduced.
- (iii) Though admissions in E&C Engg are also less but we should continue with the present intake.
- (iv) A new specialization in B.Voc program i.e. Graphics & Multimedia with 30 seats to be applied in lieu of Production Technology which is to be surrendered.

**Item No.7      Any other matter**

- (i) **Research & Development activities**
  - (a) It is discussed and decided that before registration/awarding/ rewarding of the research publication or participation in other activities like FDP/STP/STC etc. the recommendation of the convener R&D cell is essential. Therefore, the convener R&D cell would be an active member of the committee which will be constituted to give specific recommendation on the above activities.

**(b) Policy regarding filing a Patent.**

A Intellectual Property Right (IPR) cell will be constituted under the guidance of Dr. Subhranshu Panda (Director, MIT College of Pharmacy) for all group of Institutions. He is requested to form a separate cell is for each institute.

**(c) Professional Membership**

It is discussed and suggested that membership of different professional or institutional societies can be taken by the faculty members after recommendation of the committee and more & more faculty members should be encouraged to be member of professional societies. A report is sought by the Director from R&D Cell regarding present status of professional membership of the students, faculty department and the Institute.

The meeting ended with a vote of thanks to the Chair.

Coordinator, IQAC

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**Copy to :-**

- 1) All Concerned
- 2) All Trustees
- 3) PA To Director for file