# MORADABAD INSTITUTE OF TECHNOLOGY, MORADABAD

No. : MIT/IQAC-min /004                                          Date :  25.02.2019

**MINUTES OF MEETING OF IQAC COMMITTEE HELD ON 7th FEBRUARY, 2019 AT 04:00 P.M. IN THE AS&H MEETING & SEMINAR ROOM (Room No. A-206)**

The following members were present in the meeting: -

| | | | |
|---|---|---|---|
| 1. | Prof. (Dr) B.P.Singh | - | Director, MIT |
| 2. | Prof ( Dr) V. Singh | - | DOSW, MIT |
| 3. | Sri Sudhir Gupta | - | Trustee |
| 4. | Dr Animesh Agarwal | - | Dean Academic |
| 5. | Dr Rajul Mishra | - | Head EED |
| 6. | Dr Munish Chhabra | - | Head MED |
| 7. | Dr. Kshitij Singhal | - | HOD ECD |
| 8. | Prof. A. Ghosh | - | HOD CED |
| 9. | Mr. Vikas Kumar | - | HOD CSD |
| 10. | Dr Manish Saxena | - | Controller Examination |
| 11. | Dr. Nitin Agarwal | - | Controller of Examination |
| 12. | Mr. S.N. Shukla | - | Registrar |
| 13. | Mr. R.P. Sharma | - | Retd. Principal G.G. Hindu Inter College, Moradabad |
| 14. | Sri Subhash Babu | - | Parent |

**Item No. 1**    Minutes of the last meeting held on 19th November 2018 were confirmed.

**Item No. 2**    **Action taken on the minutes of IQAC Committee meeting held on 19th November 2018 were reported and noted with the following observation:-**

(A)    **R&D Activity/NPTEL/MOU/Research Publication/Video Lectures.**

(i)    It is discussed that a centralized video conference room should be developed with all required facilities. Mr. Muneesh Bhatnagar in the guidance of Mr. Vikas Kumar, Associate Professor & Head, Department of Computer Science & Engineering will select the room/hall and create the facility and it should be operational within a month.

(ii)    All HODs were advised to make efforts to increase the number of MOUs in their respective department. It is also requested to kindly send the MOU status of their respective department till date.

(B)    **NBA/NIRF.**

(i)    All HODs are requested to maintain the adequate requirements, filing and documentation and other norms which are necessary for NBA accreditation so that we may be able to apply for accreditation of our existing branches in due course of time. At least two laboratories in each department should be made available in excess for the requirements pertaining to NBA. All HOD's are advised to

give the name of such type of laboratories within a month which are to be developed in their respective departments. Regarding NIRF ranking, Dr. Nitin Agarwal is requested to give the targets to all respective departments for the next year 2019-20 within a month so that departments may start their activities accordingly and we may come within 100 in the NIRF ranking.

(ii) Inter-disciplinary projects are to be focused.

(iii) As required in NIRF ranking, we have to finalize a national or international conference to be organized at the earliest.

(C) **Requirement of bus facility from Kashipur/Noorpur in the next session 2019-20.**

We are not getting willingness of sufficient number of students to start bus facility on the proposed route. Therefore, the proposal to start bus facility on the route is dropped at present.

**Item No.3    Training of faculty members and students especially for Department of Computer Science & Engineering:-**

As informed by Sri Vikas Kumar, Associate Professor, Department of Computer Science & Engineering, feedback of students has been taken on the following training topics: -

| Topic of Training | No. of Interested faculty members | No. of students interested |
|---|---|---|
| IOT | 09 | 164 |
| Machine Learning | 06 | 267 |
| Data Science | 03 | 188 |
| Robotics | 02 | 50 |
| Block Chain | 01 | 40 |

He further informed the following:-

(i) Demo lecture on machine learning from Aptron Solutions Pvt. Ltd. was held on 07.02.19 and the response of the students is positive. Another training in this regard will be conducted after CT1.

(ii) Two days workshop on IOT for 3rd year students is also organized successfully on 18-19 February, 2019 by expert from Innovian Technologies in collaboration with IIT, BHU.

(iii) We are also in touch with TCS iON personnel for getting their proposal for these trainings.

(iv) Faculty members have given their area of interest for training and they will submit a proposal for training by the end of semester.

**Item No. 4**   **NPTEL registration for students & faculty members**

Most of the faculty members have been registered to pursue courses through NPTEL. It is suggested that students should be motivated through their faculty members to register for pursuing courses as per their interest. It is also suggested that a motivational scheme should also be introduced to encourage students to pursue course through NPTEL.

**Item No. 5**   **Activity plan (Sports, Cultural, felicitation, etc.) for even semester**

In this semester, three Hobbies Club events are scheduled in the month of February, March and April, 2019 and one Sports/Alumni Meet in the month of March, 2019.

**Item No. 6**   **Status of publication, research projects and patents etc.**

It is discussed and suggested that all HODs should motivate their faculty members to make a target to fulfill at least minimum requirement of publications, research projects and patents in each semester which is essential for accreditation and NIRF ranking. It is requested to all HOD's to send the publication status (submitted/reviewed/published/any other) of all faculty members for current session.

**Item No. 7**   **Discussion on student feed back form**

It is discussed and suggested that faculty members having more than 90% student feedback are appreciated by the department on recommendation of IQAC committee, while those having between 60% to 80%, are being motivated by departmental HODs to improve further. However HODs of concerned departments to warn those faculty members, individually, whose feedback is less than 60%, and they are advised to improve their way of teaching within next semester.

**Item No. 8**   **Any other matter.**

(i)   As informed by HODs, attendance of students is down in the current semester, a minimum percentage of attendance should be fixed to appear in CT1 and students having attendance below 60%, should not be allowed to appear.

The meeting ended with a vote of thanks to the Chair.

Registrar

No. : MIT/IQAC / 004                                                        Date :  25.02.2019

All Concerned

**Copy to :-**

1)  All Trustees
2)  PA To Director for file