

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response

IQAC committee continuously reviews and monitors the teaching learning process. Apart from the regular classroom lectures by the faculty members for each course, students are given opportunities to attend the guest lecture from learned professors of IITs, NITs and distinguished industrial experts. The contents of these types of expert lectures are beyond the syllabus and students are exposed directly as per the industry requirements. These lectures facilitates the students to learn about the higher specialized education as well as current industry requirements and the necessary skills they should be equipped with for their placements. IQAC committee also suggests for innovative and effective teaching methods, motivate faculty members for registering themselves for Ph.D., organize workshops, national/international conferences/seminars and undertake research projects and also avail funding from professional bodies.

Two examples of institutional reviews and implementation of teaching learning reforms initiated by IQAC discussed here are on

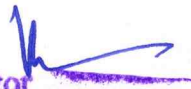
NPTEL registration for students & faculty members

The IQAC is instrumental in implementing new ventures for enabling the learners, acquiring knowledge beyond the syllabus. Other than class room teaching, video lectures on specific topics, beyond the syllabus, play an important role for overall development of the students as well as faculty members. It requires active problem solving by students in finding patterns in the information through their own investigation and analysis. With continued practice in these processes, students learn not only the content of the lesson, but in turn, also develop many other useful skills. The students as well as faculty members are encouraged to register for the NPTEL (National Programme on Technology Enhanced Learning) online courses initiated by IITs and IISc. Most of the faculty members have registered themselves voluntarily to pursue advanced courses through NPTEL. It is suggested that students should be motivated through their faculty members to register themselves for pursuing courses as per their interest. It is also suggested that a motivational scheme should also be introduced to encourage students to pursue courses through NPTEL.

Discussion on Student Feedback forms

All the faculty members, having more than 90% student feedback, are appreciated by the department on recommendation of IQAC committee, while those having between 60% to 80%, and are being motivated by departmental HODs to improve further. However, HODs of concerned departments also warn those faculty members, individually, whose feedback is less than 60%, and they used to be advised to improve their way of teaching within next semester.

Manas


Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2
Moradabad



MORADABAD INSTITUTE OF TECHNOLOGY

No. : MITGI/IQAC-Min/1770

Date : 25.02.2022

MINUTES OF MEETING OF IQAC HELD ON 23rd FEBRUARY, 2022 AT 11:00 A.M. IN THE AS&H MEETING & SEMINAR ROOM (Room No. A-206)

The following members were present in the meeting:-

1. Prof. (Dr.) Rohit Garg - Director
2. Dr. Kshitij Shinghal - Dean Academics & HOD, E&C Engg
3. Dr. Manish Saxena - HOD, AS&H
4. Dr. Rajul Misra - HOD, Electrical Engg
5. Dr. Munish Chhabra - HOD Mechanical Engg
6. Dr. Kapil Kapoor - HOD Management
7. Mohd. Saqib Qadeer - HOD, Civil Engg.
8. Dr. Manish Gupta - Associate Professor, CSE
9. Mr. Ritesh Srivastava - Head TP & CA
10. Mohd. Talha Khan - Nodal Officer, B.Voc.
11. Dr. Deepti Gupta - Associate Professor, AS&H
12. Mr. Rajeev Kumar Sisodia - Assistant Registrar
13. Dr. Animesh Agarwal - DOSW & Coordinator-IQAC

The following points discussed in the meeting :-

Item No. 1 Minutes of the last meeting held on 13th December 2021 were confirmed.

Item No. 2 Action taken on the minutes of IQAC meeting held on 13th December 2021 were reported and noted.

Item No. 3 Filling of AQAR

Dr. Animesh Agarwal, Coordinator IQAC informed that last date for filling AQAR 2020-21 is 20th March 2022. It is suggested that all work should be completed before 15th March 2022. It is also decided that new committee for compiling all the documents of criterion of AQAR to be constituted as under:-

Criterion 1	Dr. Lalit Mohan Trivedi	- AS&H
Criterion 2	Mr. Praveen Saini	- CSE
Criterion 3	Dr. Manish Gupta	- CSE
Criterion 4	Mr. Himanshu Agarwal	- CSE
Criterion 5	Dr. Manuj Kumar Agrawal	- AS&H
Criterion 6	Mr. Manas Singhal	- E&CE
Criterion 7	Mr. Arvind Kumar Singh	- ME
For QIM related work	Dr. Sugandha Agarwal	- AS&H

Manas

[Signature]
Director
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Moradabad

Item No. 4 Finalization of UTKARSH-2022.

After discussion in the meeting, Dr. Munish Chhabra, Convener, Cultural Society proposed 23rd April 2022 for **UTKARSH-2022**. It was decided that Dr. Animesh Agarwal, DOSW will be the Chairman of UTKARSH-2022. He will present detailed working Committee of **UTKARSH-2022**. Date and Budget should be approved by the Secretary, MIT before proceeding.

Item No. 5 Promotion of Research, Conference (Scopus) and Consultancy.

It was discussed and informed by Incharge R&D Dr. Manish Gupta that research publications of faculty members have been collected from July 2021 to January 2022. Notice has been given to those faculty members who have not published any research paper. Further department wise target will be given by Incharge R&D to improve status of research paper publication.

Item No. 6 Activities under MoUs.

It was discussed in the meeting and it is decided that activity should be done under each MoU and documents for each activity should be prepared. Dr. Munish Chhabra will be Incharge for conducting & monitoring activities under existing MoUs.

Item No. 7 FDPs in each department.

It was discussed in the meeting and decided that each department FDPs should be organized online as well as offline in self financing mode. Proposal should be put up for necessary approval of the Secretary, MIT.

Item No. 8 Finalization of Marks and submission of internal marks before Holi-mid semester break.

It was discussed in the meeting and decided that Test copy checking work should be completed till 12th March 2022 and submission of internal marks must be done till 15th March 2022.

Item No. 9 Finalization of list of students with short attendance.

It was discussed in the meeting and decided that decision will be taken after PUT completion.

Item No. 10 Status of Innovation, Incubation and Startup activities.

It was discussed in the meeting and informed that Tech Fest may be organized in the month of May 2022. One model will be taken for display from each department. It is also decided that maximum teams should participate in Hackathon. Dr. Rajul Misra, HOD Electrical Engineering will be Incharge for conduct Tech Fest.

Manas

Director
Moradabad Institute of Technology
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Moradabad

Item No. 11 Establishment of Student Council.

It was discussed in the meeting and informed that one boy and one girl student Class Representative (C.R.) may be nominated from each class. It should be based on previous AKTU result, one C.R. is to be nominated for every 30 students through respective HOD. Dr. Kshitij Shinghal, Dean Academics and Dr. Animesh Agarwal, DOSW will look after the matter and constitute the Student Council which will work under Dean Student Welfare.

Item No. 12 Any other matter with the permission of the Chair.**1. Career Counseling Cell**

A career counseling Cell should be established in T&P to guide all students related to placement, higher studies, career related queries. They required to maintain proper records.

2. Academic and Administrative Audit.

Academic and Administrative Audit will be conducted as per the NAAC guidelines. The Audit will be conducted twice, once in beginning of semester by Internal Auditors and second by the end of semester by External Experts. Dean Academics is suggested to put up list of External Auditors with help of HODs.

3. Student Satisfaction Survey.

Student Satisfaction Survey will be conducted by NAAC Coordinator on the pattern of S.S.S. conducted by NAAC.

The meeting ended with thanks to the chair.

No. : MITGI/IQAC-Min/1770

Copy to :-

- 1) Chairman, MIT
- 2) Secretary, MIT
- 3) All Concerned
- 4) PA To Director for file



[Signature]
Director
Moradabad Institute of Technology
Ram Ganga Vihar, Phase-2
Moradabad

Munna